**ATD Bay Colonies Board Meeting Minutes**

May 6 - Virtually

Catherine Thenault; Michael Merline; Jeff Rogers; Lisa Robbins; Wendy Picard; Dayne Maloney; Heather Boyle; Peter Ward; Judy Nabb; Brian Lopes; Dina Horn; Patrick Kelley

Noon - 1PM

* Approval of [Minutes from April](https://docs.google.com/document/d/1ZgunyJr4IR1iNNIddomVPlgm98zu8qnFQKvKZYlZMb). Motion/Second: Wendy - Peter. APPROVED
* Updates

**Finances - Patrick**

* + - April Financials: Patrick presented
    - Budget Update (10 month update - while income is down, so are expenses, net loss is small)
    - Central Mass Chapter Audit Completed.
    - Wild Apricot increased changes/Quickbooks - Renewal April 26, 2022. Patrick is working on the Paypal issue. Lisa will reach out to Wild Apricot.

**Communications - Brian**

* **Chapter of the Month!!! Yay Team!**
* May Event - last reminder to go out.
* Need a picture and bio for new board members.
* Noon - 1:30 for the June event. Dina will set up a link.

**Membership - Lisa**

* + - New Member Updates up to 75 after a decrease.
    - Percipio/Skillsoft update, not much activity.
    - Concern over members who have actually attended an event. Lisa and Wendy will look into this a little more deeply.

**Programming - Michael**

* + - Venues for 2022-2023 (Citizens, CVS, Amica, FM Global); Citizens is allowing group meetings. Amica has a new person, Ryan Calderone, Peter will reach out to him. Judy can check into Brown and the parking garage. Dina will check with Connor if Northwinds will be available. .

**Operations - Dina**

* + - Dina reported on April attendance and Survey results.

**Marketing - Chris**

**Curation - Catherine**

**Volunteers - Judy**

* [**Crossroads Opportunities**](https://www.crossroadsri.org/how-you-can-help-1/getting-involved/host-a-fundraiser)
* **Leadership / Planning - Wendy**
  + Meeting day/times for summer planning: Wendy will send out a survey.
  + **Board onboarding** 
    - Sending updated roster to Bianca - who?
    - Setup mentor meetings with current member
      * Dayne/Catherine (and Peter for strategy)
      * Jeffrey/Brian
      * Chris/Michael
      * Heather/Chris
      * Catherine/Dina
    - Patrick will work with new members to set up their IDs.
    - Board members will all change on Jun 30, 2022
    - National onboarding resources
      * Join the Leadership group on [LinkedIn](https://www.linkedin.com/groups/82167/)
      * [Board development resources](https://www.td.org/chapters/clc/board-development) (activated by June)
      * NAC - Jennifer Stangl [jstangl.nac@gmail.com](mailto:jstangl.nac@gmail.com)
  + Another round of 1:1 check-ins over summer
  + Annual Report? Who initiates it? Peter will look into it.
  + Attending ATD ICE: Wendy will be away May 14th-30th.
  + Virtual mailbox, new address:

ATD Bay Colonies  
555 N Main St #1128  
Providence, RI 02904

* **Programming (see appendix for actions)**

**May Event**

**Our Grand Finale event plan (virtual)**  –

**Upcoming Meetings**

* 5/11 June event - Jamie Millard meeting
* No June-August monthly board events; planning events will be scheduled.
* June 8 - Final Event
* June - Planning / Social

**APPENDIX**

| **DATE** | **Program** | **Coordinator** |
| --- | --- | --- |
| September 22nd | Jamie Millard | Brian |
| October 7th | National ATD Member Benefits | Wendy |
| October 21st | Build your Brand w/ Anne Lipsett (LinkedIn and more) | Judy |
| November 9th | ATD Best Award / Gilbane / FM Global  Notes – need to market to directors of L&D | Peter | Wendy |
| December 6th 5:30PM | Networking Event | (**Catherine**| Wendy | Patrick) |
| January 12th | Panel discussion on evolving your skills: Chantal Tangui from Brown (ID Certification) | Judy | Chris |
| Feb 10th | SHRM | Chris | Michael |
| All Virtual Before through February | Unclear afterwards | | |
| March 9th - canceled | Jay Presentations Skills and Practice (also Toastmaster?) | Peter |
| **Spring TBD** | Peer-to-Peer: Off Meeting offering – Resume / LinkedIn Reviewed / Coaching / Resume Roundtable / |  |
| April 7th | Leading and Influencing Herb Dyer | Peter | Wendy |
| May 10th 8-9:30am | Trudy Mandeville | Wendy | Lisa |
| June 8th | Ted Talks |  |
| June ? | Social Event, possibly with Ted Talk event, or separately |  |

[Link to Programming Spreadsheet](https://docs.google.com/spreadsheets/d/18AxhXiViz1R7wRQQkvGBRZrU624sODhL/edit?usp=sharing&ouid=114458725081542542619&rtpof=true&sd=true)